

Quick Start Guide:
Section 514 Waiver Tracking System

Jason Heidecker
Parts Engineering Group
Section 514
x37567

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(1) Login

Enter this URL into your web browser:

<http://parts.jpl.nasa.gov/wts/>



Enter your JPL username/password:

Please Login

Username:

Password:

(2) Screen #1: Project Overview

The first screen that shows after logging in is the Project Overview page.

There are three available **Overviews**:

1. Project
2. Specialist
3. PIE

Project	Open	Out of 514	Potential	Lockheed	Cancelled	Total	Open & >90	Open & >30	Open & <30
AMT	10		10		2	22			
Aquarius			1			1			
Dawn	6	8				14	5	1	
Diviner			1			1			
Kepler	4	11				15	3		1
MSL Electra			26			26			
Phoenix Payload		2			2	4			
Phoenix S/C	4	2	5	6	2	19		4	
ST7	1	3				4	1		
ST8			1			1			
WISE		1	31			32			
Total:	15	38	74	6	6	139		5	1

Links to these are in the sidebar under "Overviews."

Status (Open, Out of 514, Potential, Cancelled, etc.)

The Project Overview shows a breakdown of all waivers by Status (Open, Closed, Potential, etc.)

"Out of 514" corresponds to waivers with 514-released IOM's and have thus been passed on to the MAM.

Age

Furthermore, the "Open" waivers are broken down by length of time since Date Issued to PIE (>90 days, >30 days, <30 days old).

Totals

Totals for Open, Potential, Cancelled, etc., are tallied at the bottom of each column. Also, Project totals are given at the end of the row before the black line. The **Grand Total** for all waivers is given where the Project Totals and Status Totals intersect.

Blue Numbers

The blue numbers inside the Overview window are active hyperlinks. These take you to the **Summary** page.

Examples:

1. To see all Open waivers, click on the Total at the bottom of the Open column.
2. To see all Dawn waivers, click on the Total at the end of the Dawn row.
3. To see all Open-Dawn waivers, click on the link in the Dawn row under the Open column.

(3) Screen #2: Waiver Summary

Project = 1, Status = Open, (Total = 6)

DATE ISSUED TO PIE	WAIVER NUMBER	PROJECT	DESCRIPTION	PART NUMBERS	PIE	SPECIALIST
Feb 03, 2006	502486	Dawn	FRAMING CAMERA SEEA (SINGLE EVENT EFFECTS ANALYSIS)	Many	Cooper	Becker
Feb 03, 2006	502382	Dawn	CEU PARTS WITH LET THRESHOLD < 75	Many	Cooper	Solario
Feb 03, 2006	502387	Dawn	ACE LET THRESHOLD VIOLATIONS	Many	Cooper	Solario
Feb 03, 2006	502243	Dawn	PDU COMPONENTS' COMPLIANCE WITH DAWN SMA PLAN'S LET REQUIRMENTS	Many	Cooper	Solario
Feb 03, 2006	502149	Dawn	Goodrich Reaction Wheel Assembly radiation analyses not performed by subcontractor	Many	Cooper	Solario
May 18, 2006	0	Dawn	ACE PARTS DERATED MAX VOLTAGE VS SUPPLY	CWR09MC685K&A, 8859301M2X-P, 89669012X-P, 9151901M2X-P	Cooper	Agarwal

The Summary page is a list of waivers selected on the Overview page.

A summary of each waiver is also given. Information included:

1. Date Issued to PIE
2. Waiver Number
3. Description
4. Part Numbers
5. PIE
6. Specialist

Print-Outs

Printing the Summary page provides a quick way to obtain a hard-copy of any group of waivers.

Waiver Number Links

The Waiver Numbers are hyperlinked. Clicking on them takes you to the third screen, the Waiver Details page.

(4) Screen #3: Waiver Details

The third screen gives detailed information about the waiver including specialists, engineers, Final Assessment, related dates, and any progress that

Who has access to make changes?

Only the **Specialist** and **PIE** that have been assigned to the waiver have access to make changes to that waiver.

Important: Activity Log

At the bottom of the Waiver Details page is an Activity Log. It is the responsibility of the PIE and Specialist to update the Log so that it is apparent exactly where the waiver stands in terms of reaching completion. Is there data needed from the manuf.? Is the Specialist currently performing calculations/analysis? Is 514 currently waiting for further information from the Project?

Waiver 502486

Waiver Details	
Waiver Number	502486
Status	Open
Risk Rating	
Project	Dawn
Description	FRAMING CAMERA SEEA (SINGLE EVENT EFFECTS ANALYSIS)
Part Numbers	Many
PIE	Cooper, Mark
Specialist	Becker, Heidi
3X Responsible Person	Shalom, Eddy
Final Assessment	

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Timeline	
Draft Waiver Date	Jan 17, 2006
Date Issued to PIE	Feb 03, 2006
Date Issued to Specialist	Feb 05, 2006
Final Assessment Date	
PIE Draft IOM Date	
514 Final IOM Date	

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Activity Log		
DATE	ACTIVITY	REQUIRED ACTION DUE DATE
Jul 01, 2006	Latchup (SEL) testing performed on MOSFET driver. Additional radiation testing required.	
May 31, 2006	Need Max Planck Institute answer 514 questions	Jun 09, 2006

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